

# HOME BUYING GUIDE

## A GUIDE TO THE HOME BUYING PROCESS

Welcome

Most buyers who begin the process of looking for a home begin the journey filled with excitement and a bit of trepidation.

This is understandable when you consider that purchasing a home is one of the biggest financial decisions you will make during your lifetime.

Not only do we understand this, we believe that home ownership is something you can be proud of. We believe, it's an honor and privilege to ensure that the home buying process is the most pleasurable experience possible.

Whether this is your first home or your tenth, this guide is intended to help you navigate the home buying process.

Let's get started on the journey of getting you the home you want!



*Racheli*

Thanks for your Referrals 😊

**Racheli Refael (Smilovits)** NMLS #: 64918 License #LO11035





## 10 REASONS TO BUY A HOME

1. **Quality of Life** - Home ownership can be part of a better quality of life for most buyers. The quality of our living situation can directly impacts how we feel.
2. **Tax Deductions** - Buying a home can help you avoid the tax man with tax deductions for both mortgage interest and property taxes. Property taxes and qualified interest can be deductible on an individual's federal income tax return.
3. **Spend Money to Make Money** - With the right real estate consultant, home ownership and the potential for appreciation means that ultimately you have the opportunity to get a return on your investment.
4. **Deferred Gain and Capital Gain Treatment** - A homeowner may be to exclude up to \$500,000 of capital gain tax if married and filing jointly or up to \$250,000 if single or filing separately when you sell your home. The home must have been the taxpayer's principal residence for the previous two years.
5. **Principal Accumulation** - As a homeowner, a portion of each amortized mortgage payment typically goes to principal, which in the long run may be an investment.
6. **It's The American Dream** - We work with many first time home-buyers; and it truly is a dream come true for them.
7. **Independence** - For many homeowners, one of the greatest freedoms is acquired through home ownership. They can get rid of their landlord and are no longer surrounded by neighbors in an apartment with thin walls. The freedom to do whatever they wish with their homes is a big incentive for many new homeowners.
8. **Leverage** - At the current interest rates, you can put your money to work somewhere else. These days you can still purchase a home for as little as 3.5% down.
9. **Why rent when you can own?** The estimated cost of renting at \$700 per month with 6% rental increase per year means you could pay \$110,719 over 10 years. Just think, you could almost pay off a home for that amount!
10. **Because you get to work with us!**

## 5 Buying Tips WHEN PURCHASING A HOME

*These 5 buying tips may save you time, money, and headaches.*

1. **Get Pre-Qualified** – before you can seriously consider purchasing a home, it's important to know exactly how much you can afford. This can be the scariest part of the buying process for some. It's perfectly natural to be nervous, but we can put you in touch with someone you can trust to help get you pre-qualified.
2. **Always Think Resale** – In the US, due to the mobility of our economy, the length of ownership is about 5 to 7 years. This is important to keep in mind when looking for your next home. For instance, homes backing up to a busy street or railroad may sell for less, and may take longer to sell than other homes in the neighborhood.
3. **Aesthetics Can Be Changed** – flooring, light fixtures, plumbing, paint colors and wallpaper can all be changed. Don't let the lime green wallpaper turn you off of your potential dream home. Think of how much fun it will be to make a home yours!
4. **Don't WAIT!** – Too often, we have seen home buyers fall in love with a property, wait a few days to make a decision because they are nervous, and the home that they fell in love with SOLD! If you love the home, don't wait for someone else to live in YOUR dream home – be prepared to write an offer!
5. **Compare Sales** – to determine the best price to offer, or to know if the asking price is correct, look at the recent sales of similar homes, called "comparable sales." Comparable sales are recent sales of homes that compare closely to the one you are looking to purchase, usually sold in the past few months. Specifically, you want to compare prices of homes that are similar in square footage, garage spaces, number of bedrooms and baths, lot size, etc. Let us help you find a Real Estate Agent who will can provide you with a Buyer's Market Analysis.

## 12 Critical Questions TO ASK AN AGENT BEFORE YOU BUY

Now that you have a background regarding the *Reasons to Buy a Home* and *5 Buying Tips*, the question is how will you be able to make sure that you not only find your dream home but that you ensure that the real estate agent you choose to represent you has the knowledge and expertise to help you with the biggest financial decision you may make in the next 5 years?

Unfortunately, many people choose a real estate professional based on the idea that all real estate agents are basically the same. They sign with the first agent to come along, only to realize too late that they should have "shopped around."

The following questions are designed to help you avoid that mistake by equipping you with what to look for when selecting an agent to represent you.

First, start by asking friends, acquaintances and/or family for the names of real estate agents they know. A personal referral is usually the absolute BEST manner in which to select your professional real estate agent. Once you have compiled a list of names referred to you based upon a great experience, use this guide to help you determine which agent is the best for YOU. We recommend interviewing at least 2-3 real estate agents.

Here are the questions you should ask each agent:

1. **Can you send me some information about yourself?**  
Look for professionalism and consistency. What are their professional accomplishments?
2. **How do you approach your work?**  
Look for a businessperson that has a strategy and a team to work with.
3. **How many homes have you closed in the past year?**  
Look for an agent who is active in your area and at the top of their industry. Part-time agents may simply be unable to keep up with the ever-changing demands of the market. A good rule of thumb is a minimum of 10-15 transactions. Why settle for less?
4. **What is the dollar volume of homes you have sold in the last year?**  
Beware of agents who use their company status vs. their own.
5. **How long have you been in business?**  
Longevity in the industry does not always mean success. However, look for an agent that has been in the business for a minimum of three years. While experience is important, accomplishments are more important. How many homes have they sold in the area you are looking?

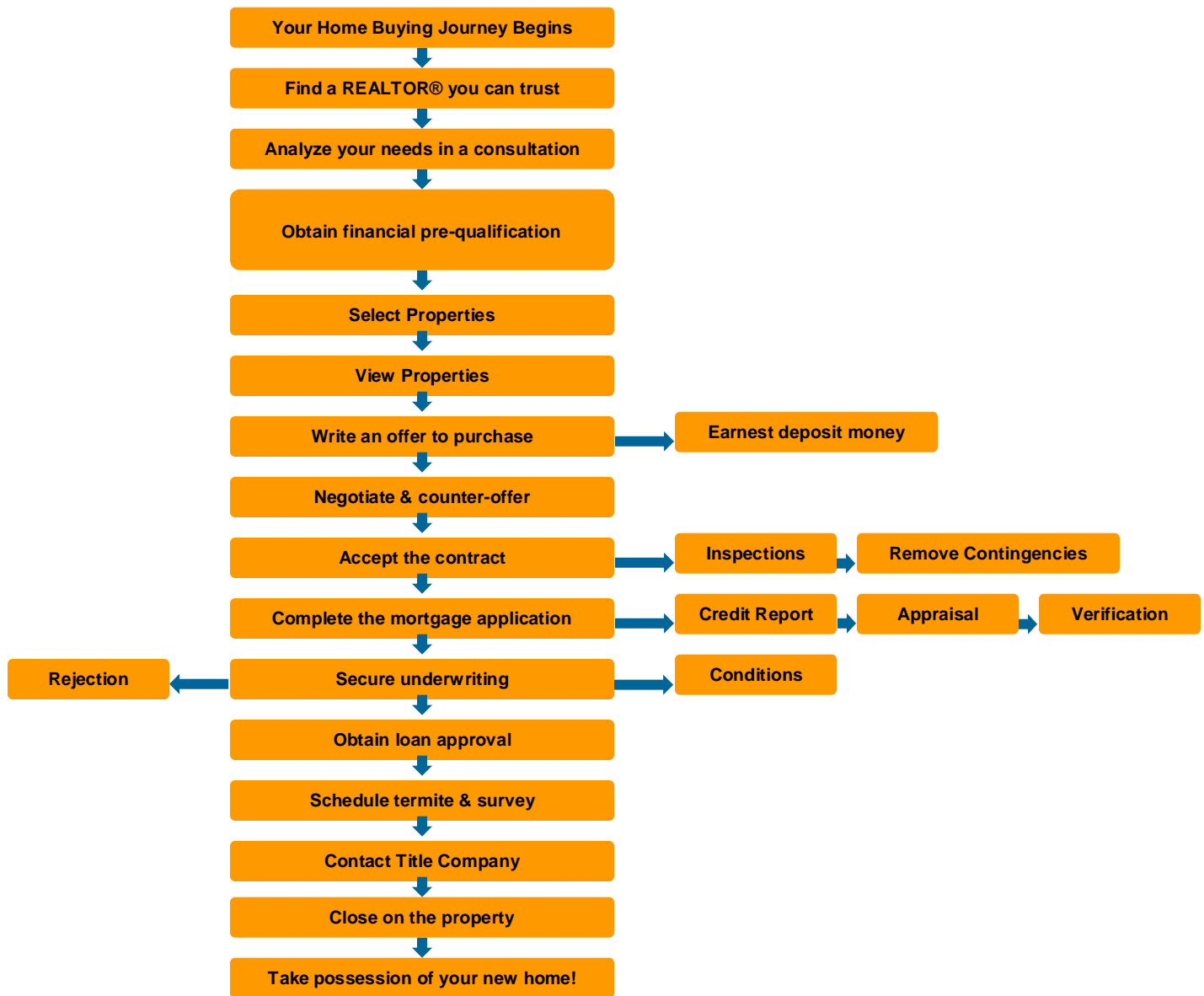
## 12 Critical Questions to Ask an Agent Before You Buy (continued from previous page)

6. ***Do you have a personal assistant or other support staff working for you?***  
Most top agents employ (out of their own pocket) an assistant or staff. It is imperative that the agent has support in order to take care of the details of the transaction. How can your agent be actively showing homes to clients and working on the details of your closing at the same time? Things may fall through the cracks and that could cause critical problems for you.
7. ***What will you do to keep me informed?***  
Do you want daily or weekly reports from your agent? Will the agent be able to meet these expectations? Determine how much communication you want, and then find an agent who will give you the attention and time you want and deserve.
8. ***Can you provide me with further resources I may need?***  
The best agents have built strong relationships with their "Teams" and can often get expedient service or be able to get help for you should a crunch or problem arise.
9. ***Can you give me some references from other clients you have worked with?***  
Don't be afraid to ask for references. An agent who provides raving fan service and is proud of their work will be happy to provide references. Look at their ratings and reviews on sites like Google, Zillow and Yelp.
10. ***What is the best way for me to get in touch with you?***  
You should know exactly how to get through to your agent or assistant.
11. ***What awards or accolades have you received in the past couple of years?***  
Make sure that your agent is a professional, well regarded and at the top of the industry. They will be more knowledgeable and will be able to best represent your interests based on experience and reputation.
12. ***Are you a fiduciary? And how will you represent my best interests?***  
You should not hire someone that you don't believe will represent YOUR best interests at all times. Have your agent give you examples of how they represent their client. Remember that finding the home is the easy part, true representation begins when you sign a contract and continues through negotiation and closing. Ask around for negative experiences and you will find that they don't involve the home search BUT usually after the contract was signed!



# Home Buying Process

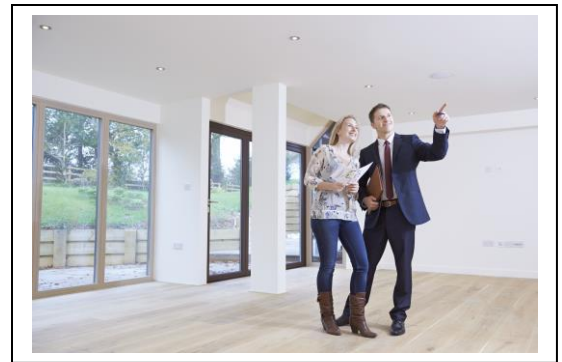
## 10 Steps to Buying a Home



# Home Buying Process

## 10 Steps to Buying a Home

1. Get pre-qualified with a lending specialist
2. Shop for your dream home with an accomplished real estate professional
3. Choose a top 2 list
4. Place an offer on #1
5. Be prepared for a counter offer
6. Sign and date the effective contract
7. Take note of the option period
8. Order inspections and negotiate repairs
9. Terminate or proceed with the contract
10. After final approval, go to closing to sign and own your new home



In addition to the 10 steps to buying a home you will need to consider the following estimated up-front costs in order to determine if you have the appropriate cash reserves to get started:

- Earnest money – typically 1% of sales price - the amount of earnest money is negotiable and varies with the value of the property
- Inspection fee - \$400 - \$450 (Wind mitigation and 4 Point Inspections)
- Appraisal - \$400-\$600
- Credit report - \$47-\$80

Now that you know the upfront costs, let's explore what you will need in order to determine your buying power and how to get pre-qualified for financing.



# The Pre-Qualification Processes

Now that you know you want to buy a house, how do you know how much you can afford and if you can qualify for a loan? The way to get started is to go through the pre-qualification process with a lending specialist.

## Pre-Qualification

1. Pre-Qualification is the process of defining how much money a Lender will lend you based on your income, assets, and debts-on your credit report. Pre-Qualification is typically done over the phone with a lending specialist, and after reviewing your documents:
  - A. Income- 2 years Tax Return  
2 years W-2  
2 paychecks
  - B. Assets 2 month of statements
  - C. Credit Report

This is the first step to get started in the buying process. The lending specialist will do a minimal credit review over the phone which means discussing your credit background in order to analyze debt ratios.

## What Factors Affect What I Can Afford?

There are three factors that affect how much you can afford when you decide you would like to buy a home.

1. The down payment - do you have enough liquid cash to make a down payment, Closing Costs, and Escrows (Insurance and Real Estate Taxes)?
2. Your ability to qualify for a loan - as mentioned earlier this is determined during the Pre-Qualification Process
3. The associated closing costs on your home.

## How Much is My Down Payment?

Most loans today require a down payment of 3.5% to 20% of purchase price. Contrary to what many people think, there are still loans that have lower down payment requirements depending on the type and terms of the loan. Keep in mind, if you are able to come up with 20% down you will eliminate mortgage insurance.

## The Pre-Qualification process (continued from previous page)

### How Much are Closing Costs?

Typically, closing costs can range between 3-6% of your mortgage loan.

Appraisal and Credit fees may be required to be paid up front.

The rest of the closing costs will be paid in full at the closing via a wire transfer. Most Title Companies are not accepting personal or cashier checks.

### What Does my Monthly Mortgage Payment Include?

Most lenders require that your monthly payment range between 29-36% of your gross monthly income. Your mortgage payment to the lender includes the following:

- The principal on the loan (**P**)
- The interest on the loan (**I**)
- Property taxes (**T**)
- The homeowner's insurance (**I**)

This is what we call **PITI** and your total monthly PITI and all debt (from installments to revolving charge accounts) should range between 36-45% of your gross monthly income. These key factors determine your ability to secure a home loan: Credit, Assets, Income and Debt Ratios.



# How Much Home You Can You Afford

Use the following chart to determine your monthly principal and interest payments at various interest rates for either a 15 or 30-year term:

Interest Rate Factors Per \$1,000					
Interest Rates	Term 15 Years	Term 30 Years	Interest Rates	Term 15 Years	Term 30 Years
4	7.40	4.77	8	9.56	7.34
4 ¼	7.52	4.92	8 ¼	9.70	7.51
4 ½	7.65	5.07	8 ½	9.85	7.69
4 ¾	7.78	5.22	8 ¾	9.99	7.87
5	7.91	5.37	9	10.14	8.05
5 ¼	8.04	5.52	9 ¼	10.29	8.23
5 ½	8.17	5.68	9 ½	10.44	8.41
5 ¾	8.30	5.84	9 ¾	10.59	8.59
6	8.44	6.00	10	10.75	8.77
6 ¼	8.57	6.16	10 ¼	10.90	8.96
6 ½	8.71	6.32	10 ½	11.05	9.15
6 ¾	8.85	6.48	10 ¾	11.21	9.33
7	8.99	6.65	11	11.36	9.52
7 ¼	9.13	6.82	11 ¼	11.52	9.71
7 ½	9.27	6.99	11 ½	11.68	9.90
7 ¾	9.41	7.16	11 ¾	11.84	10.09

1. Find the appropriate interest rate from the chart above.
2. Look across the column to the appropriate term to determine your interest rate factor.
3. Multiply the interest rate factor by your loan amount in \$1,000s.

Example:

- Interest Rate = 6.5%
- Desired term = 15 years
- Interest rate factor per \$1,000 = 8.71
- Mortgage = \$200,000
- Monthly Principal & Interest = \$1,742 (8.71 x 200)

Add your monthly insurance premium and your property tax to your principal and interest to determine your total monthly payment.

The above information is provided as a guide. We strongly recommend that you contact our lending specialist to determine exactly home much you can afford.

# Loan Application

## CHECKLIST

Most lenders will have you go online to apply in order to gain pre-qualification. Following is the information you may need to provide during the loan application process (these documents are usually uploaded to the lending specialist through a secured link):

### General

- Non-expired Government ID and Social Security Number
- Name and complete address for past 2 years of residence

### Income

- Employment history, including names, addresses, phone numbers for the past 2 years.
- Copies of your most recent pay stubs and W-2 forms (past 2 years).
- Verification of other income (social security, child support, retirement).
- Copies of signed tax returns including all schedules (past 2 years).
- Social Security & Pension Award letters.
- If you have rental property income: Copies of all signed lease agreements.

### Assets

- Copies of all bank statements from checking/savings accounts (Last 2 months).
- CD certificates and statements for retirement accounts (most recent 2 months or quarterly statement).
- Investments- Stocks, Bonds, IRA, 401K (Last 2 months).
- Gift funds will need gift letter of proof of gift.

### Creditors

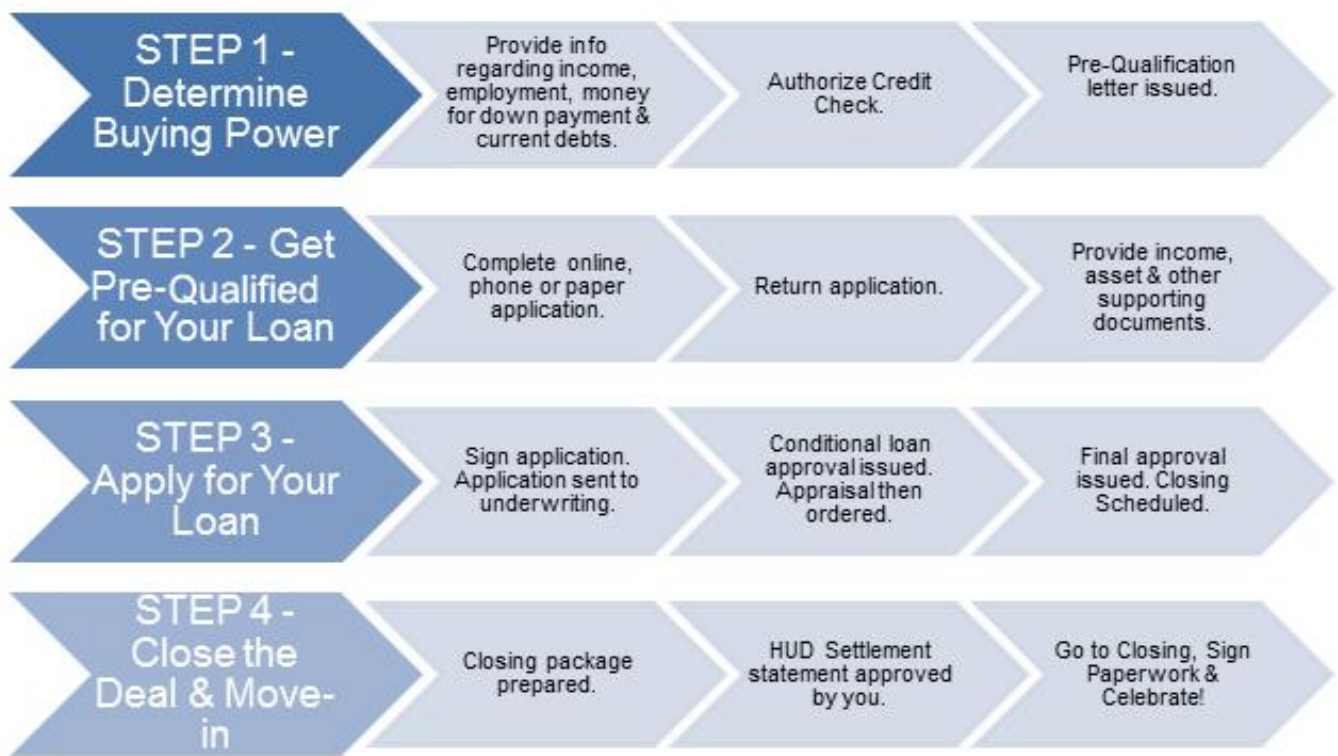
- Credit cards (current balances and monthly payments).
- Installment loans (car, student, etc.).
- Mortgage loans (property address, Mortgage statement, Insurance bill, Real Estate Tax bill. Bring proof of sale for properties sold- HUD Statement.
- Childcare expense/support (name, address, phone number). [VA loans only]

### Other

- Bankruptcy – bring discharge and schedule of creditors.
- Adverse credit – bring letters of explanation.
- Divorce – bring your Divorce Decrees, property settlements, quitclaim deeds, modifications, etc.
- VA only – bring Form DD214 and Certificate of Eligibility.

# HASSLE-FREE LOAN PROCESS

Our preferred lending specialist provides the following 4-step process:



*Congratulations*

## 10 Don't WHEN APPLYING FOR A REAL ESTATE LOAN

Last but not least, these are important rules to follow to ensure a smooth loan process.

1. Do not change jobs, become self-employed or quit your job.
2. Do not buy a car, truck or van (or you may be living in it)!
3. Do not use charge cards excessively or let your accounts fall behind.
4. Do not spend money you have set aside for closing.
5. Do not omit debts or liabilities from your loan application.
6. Do not buy furniture.
7. Do not originate any inquiries into your credit.
8. Do not make large deposits without first checking with your loan officer.
9. Do not change bank accounts.
10. Do not co-sign a loan for anyone.

We hope you have found this guide valuable. When you are ready to run the numbers, give us a call!

Thank you; we are honored to be helping you with your new home.  
And... always have the time to serve you, your Family, friends  
and Colleagues.



*Racheli*

Thanks for your Referrals 😊

Racheli Refael (Smilovits) NMLS #: 64918 License #: LO11035

